



DOWNTOWN ORILLIA MANAGEMENT BOARD MINUTES

Minutes of the Meeting of the Downtown Orillia Management Board, Wednesday, May 17, 2022 at 6:00 p.m. in the Boardroom of the Downtown Orillia Office, 23 Mississauga Street West, Orillia

Present: Michael Fredson, Chair
Michael Knight, Vice Chair
Al Wallace, Director
Ron Spencer, Director
Darcy MacDonell, Director
Jeff Gilbert, Director
Councillor Rob Kloostra

Absent: Carmine DeSanto, Director
Ruth Howorth, Treasurer

Also Present: Dina Tzirakos, Manager
Samantha Yandt, Event & Marketing Coordinator

Call to Order

The meeting was called to order at 6:00 p.m.

Approval of Agenda

Moved by Knight, seconded by MacDonell:

THAT the agenda for the Downtown Orillia Management Board meeting held on May 17, 2022 be approved as distributed.

Carried.

Disclosure of Interest

1. Michael Knight– re: Reports – Item 1. Financials – May 4, 2022

Nature of Interest – Vice Chair is related to the owner of Joe Watt Trophy, one of the invoices listed to be paid in the report.

M. Knight left the table during discussion and voting on this matter.

Deputations

None.

Minutes

1. April 27, 2022 – Special Meeting Minutes.
2. April 27, 2022 – Board Meeting Minutes.
3. May 10, 2022 – Special Meeting Minutes.

Moved by Knight, seconded by MacDonell:

THAT the minutes of the Downtown Orillia Management Board meeting held on April 27, 2022 Special Meeting be adopted, having been printed and distributed.

Carried.

Moved by Kloostra, seconded by Spencer:

THAT the minutes of the Downtown Orillia Management Board meeting held on April 27, 2022 Board Meeting be adopted, having been printed and distributed.

Carried.

Moved by Gilbert, seconded by Wallace:

THAT the minutes of the Downtown Orillia Management Board meeting held on May 10, 2022 Special Meeting be adopted, having been printed and distributed.

Carried.

Closed Session

There were no closed session items for this meeting.

Correspondence - Information Items

None.

Correspondence - Action Items

None.

Reports

1. Financial Report.

Moved by Knight, seconded by MacDonell:

THAT the Financial Report dated May 17, 2022, for the period of April 26, 2022 to May 17, 2022 be received with the exception of Joe Watt Trophy dated May 4, 2022 which shall be dealt with separately;

AND THAT staff be authorized to proceed with payments in the amount of \$1612.29 from the 2022 DMB Budget.

Carried.

M. Knight left the table.

Moved by Kloostra, seconded by Spencer:

THAT the Joe Watt Trophy invoice dated May 4, 2022 be received;

AND THAT staff be authorized to proceed with payment in the amount of \$24.86 from the 2022 DMB Budget.

Carried.

M. Knight returned to the table.

2. Health Benefits.

Moved by Knight, seconded by MacDonell:

THAT the Downtown Orillia Management Board receive the Health Benefits update;

Carried.

3. Technology Upgrades.

Moved by Spencer, seconded by Wallace:

THAT the Downtown Orillia Management Board approve the subscription cancellation of our Zoom Pro account;

AND THAT the Downtown Orillia Management Board approve the Microsoft 365-Business standard package for two full time employees;

Carried.

4. See You on the Patio Program.

Moved by Knight, seconded by MacDonell:

THAT the Downtown Orillia Management Board receive the See You on the Patio report;

Carried.

5. Parking Advisory Committee.

Moved by Kloostra, seconded by Spencer:

THAT the Parking Advisory Committee report be received;
Carried.

6. Transit Advisory Committee.

Moved by Kloostra, seconded by Spencer:

THAT the Transit Advisory Committee report be received;
Carried.

7. Orillia Chamber of Commerce.

Next meeting May 17, 2022.

8. Truck Purchase.

Moved by MacDonell, seconded by Gilbert:

THAT the Downtown Orillia Management Board receive the Truck Purchase report;
Carried.

Date of Next Meeting

Tuesday, June 21, 2022 at 6:00 p.m. in the Boardroom of the Downtown Orillia Office, 23 Mississauga Street West.

Adjournment

Moved by MacDonell, seconded by Kloostra:
THAT the meeting be adjourned.
Carried.

Meeting adjourned – 6:51 p.m.

M. Fredson,
Chair.